## Academic and Professional Discussions.

Table 5 Academic and professional discussions

**N.B. Confidentiality to the participant and their organisation to be observed.**

| **Academic and Professional Confirming Discussions** |
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| **Date / time** | **Session** | **Content** | **Materials** | **Observations** |
| Numerous | Building data collection tools, pilot and actualProf. K. D’Silva | * Research Overview,
* Questionnaire
* Semi-structured interview
 | * Research Statement
* Questionnaire form
* Semi-structured interview,
* recording device
 | * Clarity
* Brevity
* Link to Inst.Theory
* Cross-reference to RQ/RO/IRO.
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| 1 Oct 18 | NED pilot(Julia Mundy, UoG Academic and NED) | * Questionnaire
* Semi-structured interview
 | Initial draft of data capture tools | Semi-structured interview needs introduction to survey. Potential to use questionnaire to facilitate same. |
| 23 Dec 18 | Draft WIP Research including tools(Knut Kohen, ex VP Siemens) | Proofread draft document for obvious omissions. | Draft WIP as at 20 December 2018 | Need for greater clarity of expression.Potential for wording within questionnaire to be improved. |
| March 2019 & Jan. 2020 | Michael Breen | Proof reading WIP thesis circa 40k words | Abstract - Methodology | Grammar, consistency of referencing, eliminate duplications of points. |
| 20 May 19 | Exec. Pilot(Tim Deardon ex Exec. Morgan Stanley) | * Questionnaire
* Semi-structured interview
 | Prevailing draft of data capture tools | Too easy to positively tick strategy box in current position. Split out NED time by % and hours. |
| 3 June 19 | Co. Secretary views: Alexi Cawson, Company Secretary, CBRE and ex AxA  | * Instruction letter,
* Questionnaire
* Semi-structured interview
 | Informed consent and prevailing draft of data capture tools | Overall acceptable. Include in statement that “exact words may be quoted” however the individual and company will be anonymised. Minor wording suggestions. |
| 13 June 19 | Ethics ApplicationDr Sheena Murdoch | * Instruction letter and authorisation pages
 | Draft instruction letter and authorisation pages. | Need to clearly meet University ethics code and the GDPR. State clearly where the data is going to be stored.  |
| 13 Aug 19 | Mrs Susan Hughes, Senior Lecturer and independent consultant | * WIP thesis (40k words)
 | Academic proof reading | Questions arising on contents as well as potential omissions.  |
| Numerous | Appropriateness of tools and language used:Pauline Drissell, CIPD, MIoD, IoL. | * Questionnaire
 | Draft questionnaire | Reviewed for wording, language used, linguistics and ease of use.Questions raised in NED recruitment interviews. |
| Numerous | Keith Holden, retired Vice President, Credit Suisse. | * Data analysis review
 | NVivo, presentation and analysis discussion | Consistency of data presentation, linguistics |
| ?? | Risk and Strategy Committee Views:Hingbao BaiExec. Director, UBS | * Questionnaire
* Semi-structured interview
 | Prevailing draft of data capture tools | Risk Strategy Committee viewpoint of ‘Corporate Strategy’ in banking sector. |