## Academic and Professional Discussions.

Table 5 Academic and professional discussions

**N.B. Confidentiality to the participant and their organisation to be observed.**

| **Academic and Professional Confirming Discussions** | | | | |
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| **Date / time** | **Session** | **Content** | **Materials** | **Observations** |
| Numerous | Building data collection tools, pilot and actual  Prof. K. D’Silva | * Research Overview, * Questionnaire * Semi-structured interview | * Research Statement * Questionnaire form * Semi-structured interview, * recording device | * Clarity * Brevity * Link to Inst.Theory * Cross-reference to RQ/RO/IRO. |
| 1 Oct 18 | NED pilot  (Julia Mundy, UoG Academic and NED) | * Questionnaire * Semi-structured interview | Initial draft of data capture tools | Semi-structured interview needs introduction to survey. Potential to use questionnaire to facilitate same. |
| 23 Dec 18 | Draft WIP Research including tools  (Knut Kohen, ex VP Siemens) | Proofread draft document for obvious omissions. | Draft WIP as at 20 December 2018 | Need for greater clarity of expression.  Potential for wording within questionnaire to be improved. |
| March 2019 & Jan. 2020 | Michael Breen | Proof reading WIP thesis circa 40k words | Abstract - Methodology | Grammar, consistency of referencing, eliminate duplications of points. |
| 20 May 19 | Exec. Pilot  (Tim Deardon ex Exec. Morgan Stanley) | * Questionnaire * Semi-structured interview | Prevailing draft of data capture tools | Too easy to positively tick strategy box in current position. Split out NED time by % and hours. |
| 3 June 19 | Co. Secretary views: Alexi Cawson, Company Secretary, CBRE and ex AxA | * Instruction letter, * Questionnaire * Semi-structured interview | Informed consent and prevailing draft of data capture tools | Overall acceptable. Include in statement that “exact words may be quoted” however the individual and company will be anonymised. Minor wording suggestions. |
| 13 June 19 | Ethics Application  Dr Sheena Murdoch | * Instruction letter and authorisation pages | Draft instruction letter and authorisation pages. | Need to clearly meet University ethics code and the GDPR. State clearly where the data is going to be stored. |
| 13 Aug 19 | Mrs Susan Hughes, Senior Lecturer and independent consultant | * WIP thesis (40k words) | Academic proof reading | Questions arising on contents as well as potential omissions. |
| Numerous | Appropriateness of tools and language used:  Pauline Drissell, CIPD, MIoD, IoL. | * Questionnaire | Draft questionnaire | Reviewed for wording, language used, linguistics and ease of use.  Questions raised in NED recruitment interviews. |
| Numerous | Keith Holden, retired Vice President, Credit Suisse. | * Data analysis review | NVivo, presentation and analysis discussion | Consistency of data presentation, linguistics |
| ?? | Risk and Strategy Committee Views:  Hingbao Bai  Exec. Director, UBS | * Questionnaire * Semi-structured interview | Prevailing draft of data capture tools | Risk Strategy Committee viewpoint of ‘Corporate Strategy’ in banking sector. |